

**Monthly Table List of Actions Taken  
Under Summary DPRs**

This notice gives detail of decisions taken within the organisation in accordance with the London Borough of Barnet’s Scheme of Delegation.

The decisions documented below are taken within the powers that the Council has delegated to Senior Officers. These decision makers are responsible for ensuring decisions are compliant with the decision making framework of the organisation which includes the Council’s Constitution, the Officer Scheme of Delegation, and budget and policy framework, as well as compliance with all relevant Legal considerations.

**Adults & Communities**

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Authorisation of Entry into a Contract for Residential Services for an Adult Client	03/02/2016	Assistant Director, Adult Social Care	Report seeks approval to enter into a contract with the Meath Epilepsy Trustee Company Ltd for the placement of an adult person. The proposed contract is for a term of three years with an option to extend for one further year. The contract value for the purposes of the Contract procedure rules is accordingly £426, 608.00 which is shared 50/50 with Health.
Extension of fixed term posts for the Adults Transformation Programme	06/03/2018	Strategic Director for Adults, Communities & Health	Commissioning Group have identified a requirement to create a fixed term resource to support the Adults Transformation Programme to provide additional capacity, continuity, specialist PMO and Project Management expertise. The cost will be met from the Adults Transformation budget. The role is currently

			filled on a 0.6 contract therefore the budgeted costs (including on costs) for one full year will not exceed £55,000
Contract Award for Early Intervention and Prevention Services	14/02/18	Strategic Director for Adults, Communities & Health	<p>The two-early intervention and prevention services (“the Services”) described in this Report were procured in accordance with the commissioning plans and strategy outlined in the Reports to the Adults and Safeguarding Committee of 19 March 2015 and 6 March 2017 appended to this Report. Barnet Council’s Policy and Resources Committee approved the procurement of the Services within the Councils Procurement Forward Plan for 2017-2018 as approved on 1 December 2016</p> <p>The Services were divided into two Lots as follows:</p> <ul style="list-style-type: none"> <li>• Lot 1: Early Intervention and Prevention Services (Employment and Support) for People with Learning Disabilities and/or Autism Spectrum Conditions</li> <li>• Lot 2: Neighbourhood Services for Older Adults</li> </ul> <p>The Services were put out to Tender on 13 November 2017. Following the procurement process, it is recommended the contract is awarded to Barnet Mencap for Lot 1 and to Age UK Barnet for Lot 2. The contract term for both Lot 1 and Lot 2 is for three (3) years with the option to extend for a further two (2) years, if deemed suitable.</p>

extension of Middlesex Association for the Blind contract	28/2/2018	Strategic Director for Adults, Communities & Health	The current three (3) year contract for provision of Low Level Support for People with Visual Impairments expires on 31st March 2018 and was included and approved in the Procurement Forward Plan. This paper outlines the reasons for recommending the extension of the current contract to Middlesex Association for the Blind for a period of two (2) years from April 1 2018 to March 31 2020
Contract for Healthwatch	12/03/18	Strategic Director for Adults, Communities & Health	To award the contract for the provision of Healthwatch to the provider set out in this report from 01 April 2018, for One year with an option to extend the contract for up to one year at the Council's discretion and subject to satisfactory performance and budget.

#### Deputy Chief Executive

Contact: Carolyn Hopker [Carolyn.Hopker@barnet.gov.uk](mailto:Carolyn.Hopker@barnet.gov.uk) 0208 359 7250

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Authority to execute and seal the Granville Road Appointment of Independent Certifiers	14/03/18	Deputy Chief Executive	<p>In accordance with Clause 10 of the Development Agreement dated 19th December 2013, New Granville LLP and London Borough of Barnet are appointing Silver DCC as an Independent Certifier to certify that the relevant works for the development have been practically completed.</p> <p>New Granville LLP will fund the cost of the Independent Certifier therefore there will be no cost to the Council in making this appointment.</p> <p>Authority for the Council to execute and seal the Appointment of Independent Certifier for the Granville Road Development</p>

Authority to execute and seal the Grahame Park (Plot 10) Appointment of independent Certifiers	15/02/18	Deputy Chief Executive	<p>In accordance with Clause 12 of the Principal Development Agreement dated 30 January 2007 (“the PDA”), Choices for Grahame Park Limited (CfGP) and London Borough of Barnet are appointing an Independent Certifier to certify that the relevant works for Plot 10 represent value for money.</p> <p>Authority for the Council to execute and seal the Appointment of Independent Certifier for Grahame Park, Stage B (Plots 10).</p>
Back Transfer to Genesis Housing Association (Grahame Park CPO)	15/11/17	Commissioning Director for Growth and Development	<p>Authority is given for two investment landlord properties on the Concourse at Grahame Park (which are shortly to be subject to a Compulsory Purchase Order) to be purchased by the Council and then subsequently transferred to Choices for Grahame Park. This is in accordance with the 5th September Asset, Regeneration and Growth Committee authorisation that the “appropriate Chief Officer be authorised to transfer all properties and proprietary interests acquired pursuant to the CPO”. Choices for Grahame Park will be responsible for all the costs associated with the purchase and transfer.</p>
Back Transfer to Genesis Housing Association (Grahame Park CPO)	08/02/18	Deputy Chief Executive	<p>Authority is given for investment landlord properties on the Concourse at Grahame Park (which are shortly to be subject to a Compulsory Purchase Order) to be purchased by the Council and then subsequently transferred to Choices for Grahame Park. This is in accordance with the 5th September Asset, Regeneration and Growth Committee authorisation that the “appropriate Chief Officer be authorised to transfer all properties and proprietary interests acquired pursuant to the CPO”. Choices for Grahame Park will be responsible for all the costs associated with the purchase and transfer.</p>
Back Transfer to Genesis Housing Association (Grahame Park CPO)	29/11/17	Deputy Chief Executive	<p>Authority is given for seven investment landlord properties on the Concourse at Grahame Park (which are shortly to be subject to a Compulsory Purchase Order) to be purchased by the Council and then subsequently transferred to Choices for</p>

			<p>Grahame Park. This is in accordance with the 5th September Asset, Regeneration and Growth Committee authorisation that the “appropriate Chief Officer be authorised to transfer all properties and proprietary interests acquired pursuant to the CPO”. Choices for Grahame Park will be responsible for all the costs associated with the purchase and transfer.</p>
<p>Authority for London Borough of Barnet to offer replacement pramsheds to those leaseholders not wishing to sell their pramsheds due to be demolished on the Granville Road Estate and to extend the same repurchase scheme to other pramsheds on the Granville Road Estate</p>	04/04/18	Deputy Chief Executive	<p>A decision was made by the Cabinet Resources Committee on the 4<sup>th</sup> December 2013 that enabled the Council to enter into a Development Agreement (DA) with Mulalley and One Housing Group. The Development Agreement was signed on the 19th December 2013. Pursuant to Clause 8.4.2 of the DA the Council is authorised by Mulalley and One Housing Group, amongst other things, to buy back or offer an exchange of the pramsheds at Granville Road Estate in order to gain vacant possession of the pramsheds. Under the DA the Development Partners are responsible for the acquisition costs of the Pramsheds.</p> <p>On 12<sup>th</sup> December 2016, The ARG Committee authorised the CPO process for the Granville Road pramsheds to commence. As part of the Private Treaty process the Council is buying back these pramsheds or offering a replacement. The legal costs (including those of the leaseholder) will be funded by the developer.</p> <p>A DPR dated 16<sup>th</sup> January 2017 authorised the acquisition of the pramsheds listed at the inclusive price specified in that DPR (Exempt) but did not deal with the situation where leaseholders opted for a replacement pramshed instead of monetary payment. This DPR now fills that gap as well as extending the same repurchase terms to the following additional pramsheds (not listed in the earlier DPR).</p>

			<p>The additional pramsheds that have requested a replacement shed are:  <i>Templewood Point – No’s 9, 19, and 41.</i>  <i>Nant Court – 23</i></p>
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**Head of Estates**

**Contact: Christina Sakkis Christina.Sakkis@barnet.gov.uk 020 8359 5686**

<b>TITLE</b>	<b>DATE OF DECISION</b>	<b>DECISION TAKER</b>	<b>SUMMARY OF DECISION</b>
Variation to DPR dated 20 November 2017 Unit 23 Claremont Way Industrial Estate, London, NW2 1BG Brent Cross Cricklewood Regeneration Surrender of “Contracted In” lease and grant of a new “Contracted Out” lease.	09/03/2018	Head of Estate	<p>Variation to DPR dated 5 January 2018            Previous DPR approved a lease renewal on the following terms:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tenant: Brent Cross Service Centre / Krishantha Arachchige</li> <li><input type="checkbox"/> Due to the Brent Cross regeneration, all leases in Claremont Way Industrial Estate will be short term “Contracted Out” leases until mid-June 2018.</li> <li><input type="checkbox"/> Existing lease expires on 31 December 2017.</li> <li><input type="checkbox"/> Based on the existing lease terms, including the same rent and subject to anytime break option with 3 months’ notice.</li> <li><input type="checkbox"/> Proposed lease expiry is 29 June 2018.</li> </ul> <p>Author of the DPR to approve variation: New lease term: 1 January 2018 to 30 September 2018 (approval from the Brent Cross IPMO received by email on 01/03/2018.</p>
Variation to DPR dated 5 January 2018 Lease Renewal – Brent Cross Unit 22 Claremont Way Industrial Estate, NW2	09/03/2018	Head of Estate	<p>Variation to DPR dated 5 January 2018            Previous DPR approved a lease renewal on the following terms:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tenant: Gregory Leandre (G &amp; L Engineering)</li> <li><input type="checkbox"/> Due to the Brent Cross regeneration, all leases in Claremont Way Industrial Estate will be short term “Contracted Out” leases until mid-June 2018.</li> <li>Existing lease expires on 30 December 2017.</li> <li><input type="checkbox"/> Based on the existing lease terms, including the same rent and</li> </ul>

<p>Variation to DPR dated 20 November 2017 Unit 23 Claremont</p>	<p>09/03/2018</p>	<p>Head of Estate</p>	<p>Variation to DPR dated 5 January 2018 Previous DPR approved the following: Surrender of the existing “Contracted In” lease and the grant of a new “Contracted Out” lease.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Lease dated 5 June 2008</li> <li><input type="checkbox"/> Made between The London Borough of Barnet and Mukesh Savani and Balu Kotecha</li> </ul> <p>Came into effect on 25 March 2007 for a term of 10 years</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Holding over since 24 March 2017</li> <li><input type="checkbox"/> Rent: £13,900</li> <li><input type="checkbox"/> Rateable Value: £14,500 (Valuation Office Agency)</li> </ul> <p>HB Public Law served a hostile Section 25 notice on 22 September 2016 to terminate the tenancy upon expiration of the notice on the grounds of redevelopment. This was in order to enable vacant possession to be delivered for the Brent Cross Regeneration.</p> <p>Subsequently, a settlement has been agreed, subject to approval, of the surrender of the existing “Contracted In” lease – whereupon 1954 Act compensation will be due – and the grant of a new “Contracted Out” lease. The key terms are as follows:</p> <ol style="list-style-type: none"> <li>1. A “Contracted Out” lease until 29 June 2018, which may be terminated through a mutual rolling break clause subject to a notice period of 3 (three) months.</li> <li>2. A 20% reduction in rent to reflect the nature of the proposed “Contracted Out” lease and, therefore, the new proposed rent is</li> </ol>
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			<p>£11,120 per annum.</p> <p>3. Compensation to be paid to the Tenant in the sum of £29,000, which is payable upon the signing of the</p> <p>Surrender and the new “Contracted Out” lease. This adheres to the provisions of the Landlord and Tenant Act 1954 Part II.</p> <p>Author of the DPR to approve variation: New lease expiry date: 30 September 2018 (approval from the Brent Cross IPMO received by email on 01/03/2018).</p>
<p>Variation to DPR dated 5 January 2018 Lease Renewal – Brent Cross Nightingale Works, Brent Terrace, London NW2 1LR</p>	09/03/2018	Head of Estate	<p>Variation to DPR dated 5 January 2018</p> <p>Previous DPR approved a lease renewal on the following terms:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tenant: Ground Waste Recycling Ltd</li> <li><input type="checkbox"/> Due to the Brent Cross regeneration, all leases in Claremont Way Industrial Estate will be short term “Contracted Out” leases until mid-June 2018.</li> <li><input type="checkbox"/> Existing lease expires on 31 December 2017.</li> <li><input type="checkbox"/> Based on the existing lease terms, including the same rent and subject to anytime break option with 3 months’ notice.</li> <li><input type="checkbox"/> Proposed lease expiry is 29 June 2018.</li> </ul> <p>Author of the DPR to approve variation: New lease term: 1 January 2018 to 30 September 2018 (approval from the Brent Cross IPMO received by email on 01/03/2018).</p>
<p>Establishment of 1 year fixed term CBAT Co-Ordinator and Arts and Culture ‘Meanwhile Use’</p>	6.3.18	Head of Estates	<p>This summary DPR authorises the establishment of the following 1 year fixed term post:</p> <p>1 x Community Business Case Coach and Arts and Culture Link officer (1FTE Grade L). This post will provide support for</p>

Link Officer			community group business cases for rent subsidies, and will facilitate the use of 'incidental' spaces across the borough to offer affordable space for exhibitions, activities, pop-ups etc in local areas. This post is funded from CSG Estates Income budget, reserves, and from within existing Council budgets for 2017/18 resources
Variation to DPR dated 21 August 2017 Units 12 & 13 Claremont Way Industrial Estate, London NW2 1BG Brent Cross Cricklewood Regeneration	14/03/2018	Head of Estates	<ol style="list-style-type: none"> <li>1. New lease expiry date: 30 September 2018 (approval from the Brent Cross IPMO received by email on 01/03/2018).</li> <li>2. Due to delays, the backlog of payment for use and occupation is now a higher amount.</li> </ol>

## Environment

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Schools Permit Parking Scheme - St Catherine's RC Primary School	28/03/2018	Strategic Director, Environment	That the application from St Catherine's RC Primary School to join the Teachers Permit Scheme is refused in view that the application is not supported by Ward Members and objections from residents within Zone D CPZ
Bell Lane, NW4 - Objections received following a statutory consultation on a proposal to improve road safety	28.03.2018	Strategic Director, Environment	<p>Statutory consultation has been carried out regarding proposals to improve road safety on Bell Lane, NW4, including installing a zebra crossing. This report summarises the objections received to the proposals and determines whether the proposal should be introduced or not, and if so with or without modification.</p> <p>As part of the statutory consultation process, the proposals were</p>

			<p>advertised on notices and published in the local press and London Gazette. In addition, similar notices were erected on lamp columns on Bell Lane and letters with the associated plans were delivered to properties situated in close proximity to the scheme.</p> <p><u>Objections received</u></p> <p>A total of 197 properties situated in the vicinity of the scheme received a hand delivered letter and plans illustrating the scheme. Six objections which are summarised below were received for the scheme.</p> <p>Resident 1 was concerned about the parking situation and requested a new Controlled Parking Zone on Bell Lane.</p> <p>Resident 2 objected to the location of the zebra crossing.</p> <p>Resident 3, 4 and 5 objected to the scheme due to the limited parking spaces on Bell Lane.</p> <p>Resident 6 also objected to the scheme due to the parking situation on Bell Lane and would like the zebra crossing installed outside Bell Lane Primary School.</p> <p>A parking beat survey was conducted on 9 February 2018 during the PM Peak hours of 16:00-18:00 to understand the utilisation of the existing parking on Bell Lane. This was commissioned in order to justify the potential loss of sections of the parking for the construction of the new zebra crossing.</p> <p>The survey determined that the parking was being utilised and it is acknowledged that the proposals may cause an inconvenience to some residents but the zebra crossing has been located in the most appropriate position to serve pedestrians in the locality. In addition, the</p>
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			<p>scheme is supported by a petition with 286 signatures.</p> <p><u>Conclusion</u> The proposed measures on Bell Lane will address pedestrian and traffic safety concerns, and improve the pedestrian experience in the area.</p> <p>While considering the objections received, the Council has been mindful of the impact of the introduction of the zebra crossing, and although it is acknowledged that the provision of the zebra crossing may cause an inconvenience to some residents it is believed that the improvements to pedestrian road safety such as assisting the high number of school children crossing the road outweigh any disbenefits.</p> <p>The high number of signatures received in the petition is an indication that the pedestrian crossing improvements will be beneficial to Bell Lane</p>
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*All records are stored within the service area*